



Town of Islip Industrial Development Agency

40 Nassau Ave, Islip, New York

Office - 631-224-5512/Fax - 631-224-5532

www.IslipIDA.com

APPLICATION FOR FINANCIAL ASSISTANCE

DATE: 5/21/17

APPLICATION OF: M+M CANVAS AND AWNING INC.
Name of Owner and/or User of Proposed Project

ADDRESS: 200 OVAL DRIVE
ISLANDIA, N.Y. 11749

Type of Application: ☒ Tax-Exempt Bond ☐ Taxable Bond
☐ Straight Lease ☐ Refunding Bond



APPLICANT INSTRUCTIONS

- In order for the Town of Islip IDA Application to be reviewed in a timely manner, it must be complete. All questions must be answered and all required attachments must be included.
- Use "None" or "Not Applicable" where necessary
- All applicants must submit an original and two (2) copies of all documents to the Agency
- All applications must be accompanied by a \$1,000 non-refundable application fee made out to the **Town of Islip Industrial Development Agency**, and a \$500 non-refundable fee made out to the **Town of Islip** for the EAF Review, which is required by the State Environmental Quality Review Act (SEQRA). *If the project has already undergone a SEQRA review during the preview process, then applicant can submit the completed EAF in lieu of the fee*

APPLICANT CHECKLIST

- I have completed all sections of the application
- I have signed and notarized the Certification Section (Part IX)
- I have signed Schedule A regarding the Fee Structure for all IDA transactions
- I have attached all company financial information required by Part VIII
- I have completed and signed the Environmental Assessment Form required by SEQRA (if the project has already undergone SEQRA review, submit completed EAF)
- I have completed Form RP485-b as required by Real Property Tax Law
- I have submitted the original and two (2) copies of all application materials to the Agency for review
- I have submitted an application fee check for \$1000 payable to the **Town of Islip IDA**
- I have submitted a \$500 check payable to the **Town of Islip** for the SEQRA review, or the completed EAF

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Part I: Owner & User Data

1. Owner Data:

A. Owner (Applicant for assistance): M+M CANVAS AND AWNING INC

Address: 180 OVAL DRIVE
ISLANDIA, NY 11749

Federal Employer ID # [REDACTED]

Website: MMAWNING.COM

NAICS Code: _____

Owner Officer Certifying Application: Michael Mere

Title of Officer: President

Phone Number: [REDACTED]

E-mail: [REDACTED]

B. Business Type:

Sole Proprietorship ☒

Partnership ☐

Privately Held ☐

Public Corporation ☐

Listed on NONE

State of Incorporation/Formation: NEW YORK

C. Nature of Business:

(e.g., "manufacturer of awnings for ✓ industry"; "distributor of _____"; or "real estate holding company")

MANUFACTURE OF COMMERCIAL AWNINGS + SIGNS

D. Owner Counsel:

Firm Name: Peter Birzon Assoc

Address: 400 Jericho TPK. Suite 100
Jericho, NY 11753

Individual Attorney: Peter Birzon

Phone Number: [REDACTED]

E-mail: [REDACTED]

E. Principal Stockholders, Members or Partners, if any, of the Owner (5% or more equity):

Name	Percent Owned
<u>Michael Mere</u>	<u>100 %</u>
<u></u>	<u></u>
<u></u>	<u></u>

F. Has the Owner, or any subsidiary or affiliate of the Owner, or any stockholder, partner, member, officer, director or other entity with which any of these individuals is or has been associated with:

- i. ever filed for bankruptcy, been adjudicated bankrupt or placed in receivership or otherwise been or presently is the subject of any bankruptcy or similar proceeding? (if yes, please explain)

No

- ii. been convicted of a felony, or misdemeanor, or criminal offense (other than a motor vehicle violation)? (if yes, please explain)

No

G. If any of the above persons (see "E", above) or a group of them, owns more than 50% interest in the Owner, list all other organizations which are related to the Owner by virtue of such persons having more than a 50% interest in such organizations.

No

H. Is the Owner related to any other organization by reason of more than a 50% ownership? If so, indicate name of related organization and relationship:

No

I. List parent corporation, sister corporations and subsidiaries:

Mere Realty LLC.

- J. Has the Owner (or any related corporation or person) been involved in or benefited by any prior industrial development financing in the municipality in which this project is located, whether by this agency or another issuer? (Municipality herein means city, town or village, or if the project is not in an incorporated city, town or village, the unincorporated areas of the county in which it is located.) If so, explain in full:

~~No~~ yes, we have IDA financing
for the building next door @ 180 Oval Drive Islandia

- K. List major bank references of the Owner:

Bridgehampton National Bank
First National Bank of Long Island

2. User Data

*** (for co-applicants for assistance or where a landlord/tenant relationship will exist between the owner and the user) ***

- A. User (together with the Owner, the "Applicant"): M+M CANVAS AND Awning INC

Address: 180 Oval Drive
Islandia, NY 11749

Federal Employer ID #: [REDACTED] Website: MMAwning.com

NAICS Code: _____

User Officer Certifying Application: Michael Mere

Title of Officer: Pres.

Phone Number: [REDACTED]

-mail: [REDACTED]

- B. Business Type:

Sole Proprietorship ☒

Partnership ☐

Privately Held ☐

Public Corporation ☐

Listed on None

State of Incorporation/Formation: New York

- C. Nature of Business:

(e.g., "manufacturer of Awning for _____ industry"; "distributor of _____"; or "real estate holding company")

D. Are the User and the Owner Related Entities? Yes ☒ No ☐

i. If yes, the remainder of the questions in this Part I, Section 2 (with the exception of "F" below) need not be answered if answered for the Owner.

ii. If no, please complete all questions below.

E. User's Counsel:

Firm Name: Peter BIRZON ASSO.

Address: 400 Jericho TPK Suite 100
Jericho, NY 11753

Individual Attorney: Peter BIRZON

Phone Number: [REDACTED]

E-mail: [REDACTED]

F. Principal Stockholders or Partners, if any (5% or more equity):

Name	Percent Owned
<u>Michael Mere</u>	<u>100%</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

G. Has the User, or any subsidiary or affiliate of the User, or any stockholder, partner, officer, director or other entity with which any of these individuals is or has been associated with:

i. ever filed for bankruptcy, been adjudicated bankrupt or placed in receivership or otherwise been or presently is the subject of any bankruptcy or similar proceeding? (if yes, please explain)

No

ii. been convicted of a felony or criminal offense (other than a motor vehicle violation)? (if yes, please explain)

No

- H. If any of the above persons (see "E", above) or a group of them, owns more than 50% interest in the User, list all other organizations which are related to the User by virtue of such persons having more than a 50% interest in such organizations.

Not Applicable

- I. Is the User related to any other organization by reason of more than a 50% ownership? If so, indicate name of related organization and relationship:

No

- J. List parent corporation, sister corporations and subsidiaries:

MERE REALTY LLC

- K. Has the User (or any related corporation or person) been involved in or benefited by any prior industrial development financing in the municipality in which this project is located, whether by this agency or another issuer? (Municipality herein means city, town or village, or if the project is not in an incorporated city, town or village, the unincorporated areas of the county in which it is located.) If so, explain in full:

Yes - 180 OVAL DRIVE ISLANDIA
BUILDING NEXT DOOR

- L. List major bank references of the User:

BRIDGEHAMPTON NATIONAL BANK
FIRST NATIONAL BANK OF LONG ISLAND

Part II – Operation at Current Location

***** (if the Owner and the User are unrelated entities, answer separately for each) *****

1. Current Location Address: 180 OVAL DRIVE ISLANDIA, NY 11749
2. Owned or Leased: Owned
3. Describe your present location (acreage, square footage, number buildings, number of floors, etc.):
20,000 SQ. FT. WAREHOUSE

4. Type of operation (manufacturing, wholesale, distribution, retail, etc.) and products and/or services:

MANUFACTURING

5. Are other facilities or related companies of the Applicant located within the State?

Yes ☐

No ☒

A. If yes, list the Address:

NONE

6. If yes to above ("5"), will the completion of the project result in the removal of such facility or facilities from one area of the state to another OR in the abandonment of such facility or facilities located within the State? Yes ☐ No ☒

A. If no, explain how current facilities will be utilized:

Not Applicable

- B. If yes, please indicate whether the project is reasonably necessary for the Applicant to maintain its competitive position in its industry or remain in the State and explain in full:

Not Applicable

7. Has the Applicant actively considered sites in another state? Yes ☐ No ☒

A. If yes, please list states considered and explain:

Not Applicable

8. Is the requested financial assistance reasonably necessary to prevent the Applicant from moving out of New York State? Yes ☐ No ☒

A. Please explain:

Not Applicable

9. Number of full-time employees at current location and average salary: 24,

~~\$39,500~~ \$50,000.00

Part III – Project Data

1. Project Type:

A. What type of transaction are you seeking?: (Check one)

Straight Lease ☒ Taxable Bonds ☐ Tax-Exempt Bonds ☐
Equipment Lease Only ☐

B. Type of benefit(s) the Applicant is seeking: (Check all that apply)

Sales Tax Exemption ☒ Mortgage Recording Tax Exemption ☒
PILOT Agreement: ☒

2. Location of project:

A. Street Address: RD-200 OVAL DRIVE ISLANDIA, N.Y. 11749

B. Tax Map: District 0504 Section 011-00 Block 01-00 Lot(s) 026-000

C. Municipal Jurisdiction:

i. Town: Islip
ii. Village: Village of Islandia
iii. School District: Central Islip

D. Acreage: 1.18 Acres

3. Project Components (check all appropriate categories):

A. Construction of a new building ☐ Yes ☒ No
i. Square footage: _____

B. Renovations of an existing building ☒ Yes ☐ No
i. Square footage: 23,000

C. Demolition of an existing building
i. Square footage: Not Applicable

D. Land to be cleared or disturbed ☐ Yes ☒ No
i. Square footage/acreage: Not Applicable

E. Construction of addition to an existing building ☐ Yes ☒ No
i. Square footage of addition: Not Applicable
ii. Total square footage upon completion: Not Applicable

F. Acquisition of an existing building ☒ Yes ☐ No
i. Square footage of existing building: 23,000

G. Installation of machinery and/or Equipment ☒ Yes ☐ No
i. List principal items or categories of equipment to be acquired: Spray booth

Air compressor, Welders, Break, Channel Letter bender

4. Current Use at Proposed Location:

A. Does the Applicant currently hold fee title to the proposed location?

i. If no, please list the present owner of the site: Pap Oval Drive LLC

B. Present use of the proposed location: Warehouse

C. Is the proposed location currently subject to an IDA transaction (whether through this Agency or another?) ☐ Yes ☒ No

i. If yes, explain: _____

D. Is there a purchase contract for the site? (if yes, explain): ☒ Yes ☐ No

E. Is there an existing or proposed lease for the site? (if yes, explain): ☒ Yes ☐ No

LEASE ON 7,000 SQ FT.

5. Proposed Use:

A. Describe the specific operations of the Applicant or other users to be conducted at the project site: _____

MANUFACTURE SIGNS AND AWNINGS

B. Proposed product lines and market demands: SIGNS AND AWNINGS

C. If any space is to be leased to third parties, indicate the tenant(s), total square footage of the project to be leased to each tenant, and the proposed use by each tenant:

7,000 SQ FT - WAREHOUSE

D. Need/purpose for project (e.g., why is it necessary, effect on Applicant's business):

we ARE LEASING 8,000 SQ FT ACROSS the STREET FROM
OUR CURRENT building. BUSSINESS HAS ~~grew~~ INCREASED
EVERY YEAR AND WE ARE CURRENTLY OUT OF SPACE.

E. Will any portion of the project be used for the making of retail sales to customers who personally visit the project location? Yes ☐ No ☒

i. If yes, what percentage of the project location will be utilized in connection with the sale of retail goods and/or services to customers who personally visit the project location? Not Applicable

6. Project Work:

A. Has construction work on this project begun? If yes, complete the following:

i. Site Clearance:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	% COMPLETE	_____
ii. Foundation:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	% COMPLETE	_____
iii. Footings:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	% COMPLETE	_____
iv. Steel:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	% COMPLETE	_____
v. Masonry:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	% COMPLETE	_____
vi. Other:	_____			

B. What is the current zoning?: Industrial District

C. Will the project meet zoning requirements at the proposed location?

Yes ☒ No ☐

D. If a change of zoning is required, please provide the details/status of the change of zone request: _____

Not Applicable

E. Have site plans been submitted to the appropriate planning department? Yes ☐ No ☒

7. Project Completion Schedule:

A. What is the proposed commencement date for the acquisition and the construction/renovation/equipping of the project?

i. Acquisition: 7/30/17

ii. Construction/Renovation/Equipping: 8/1/17

- B. Provide an accurate estimate of the time schedule to complete the project and when the first use of the project is expected to occur: _____

Start Aug. 15/2017 Complete 2/30/2017

Part IV – Project Costs and Financing

1. Project Costs:

- A. Give an accurate estimate of cost necessary for the acquisition, construction, renovation, improvement and/or equipping of the project location:

<u>Description</u>	<u>Amount</u>
Land and/or building acquisition	\$ <u>2,392,000</u>
Building(s) demolition/construction	\$ _____
Building renovation	\$ <u>200,000</u>
Site Work	\$ <u>" "</u>
Machinery and Equipment	\$ <u>100,000</u>
Legal Fees + closing costs	\$ <u>58,000</u>
Architectural/Engineering Fees	\$ <u>2,000</u>
Financial Charges	\$ _____
Other (Specify)	\$ _____
Total	\$ 2,752,000.00 <u>2,752,000.00</u>

2. Method of Financing:

	<u>Amount</u>	<u>Term</u>
A. Tax-exempt bond financing:	\$ _____	_____ years
B. Taxable bond financing:	\$ _____	_____ years
C. Conventional Mortgage:	\$ _____	<u>20</u> years
D. SBA (504) or other governmental financing:	\$ _____	<u>20</u> years
E. Public Sources (include sum of all State and federal grants and tax credits):	\$ _____	
F. Other loans:	\$ _____	_____ years
G. Owner/User equity contribution:	\$ <u>240,000</u>	_____ years

Total Project Costs \$ 2,512,000

- i. What percentage of the project costs will be financed from public sector sources?

0

3. Project Financing:

- A. Have any of the above costs been paid or incurred (including contracts of sale or purchase orders) as of the date of this application? Yes ☐ No ☒

- i. If yes, provide detail on a separate sheet.

- B. Are costs of working capital, moving expenses, work in progress, or stock in trade included in the proposed uses of bond proceeds? Give details:

No

- C. Will any of the funds borrowed through the Agency be used to repay or refinance an existing mortgage or outstanding loan? Give details:

No

- D. Has the Applicant made any arrangements for the marketing or the purchase of the bond or bonds? If so, indicate with whom:

No

Part V – Project Benefits

1. Mortgage Recording Tax Benefit:

- A. Mortgage Amount for exemption (include sum total of construction/permanent/bridge financing):

\$ 2,725,000

- B. Estimated Mortgage Recording Tax Exemption (product of Mortgage Amount and ____ %):

\$ _____

2. Sales and Use Tax Benefit:

- A. Gross amount of costs for goods and services that are subject to State and local Sales and Use Tax (such amount to benefit from the Agency's exemption):

\$ 185,000 per year

- B. Estimated State and local Sales and Use Tax exemption (product of ____% and figure above):

\$ 15,956 yearly

- C. If your project has a landlord/tenant (owner/user) arrangement, please provide a breakdown of the number in "B" above:

i. Owner: \$ 15,956 yearly

ii. User: \$ None

3. Real Property Tax Benefit:

- A. Identify and describe if the project will utilize a real property tax exemption benefit other than the Agency's PILOT benefit: None

- B. Agency PILOT Benefit:

i. Term of PILOT requested: 10 year

- ii. Upon acceptance of this application, the Agency staff will create a PILOT schedule and indicate the estimated amount of PILOT Benefit based on anticipated tax rates and assessed valuation and attached such information to Exhibit A hereto. At such time, the Applicant will certify that it accepts the proposed PILOT schedule and requests such benefit to be granted by the Agency.

**** This application will not be deemed complete and final until Exhibit A hereto has been completed and executed.****

Part VI – Employment Data

1. List the Applicant's and each users present employment, and estimates of (i) employment at the proposed project location at the end of year one and year two following project completion and (ii) the number of residents of the Labor Market Area* ("LMA") that would fill the full-time and part-time jobs at the end of year second year following completion:

	<u>Present</u>	<u>First Year</u>	<u>Second Year</u>	<u>Residents of LMA</u>
Full-Time	<u>20</u>	<u>25</u>	<u>20 28</u>	<u>12</u>
Part-Time**	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

* The Labor Market Area includes the County/City/Town/Village in which the project is located as well Nassau and Suffolk Counties.

** Agency staff converts Part-Time jobs into FTEs for state reporting purposes by dividing the number of Part-Time jobs by two (2).

2. Salary and Fringe Benefits:

Category of Jobs to be Retained and Created	Average Salary or Range of Salary	Average Fringe Benefits or Range of Fringe Benefits
Salary Wage Earners	41,600 year	
Commission Wage Earners	90,000 year	
Hourly Wage Earners	20. ⁰⁰ to 25. ⁰⁰ hr.	
1099 and Contract Workers	NONE	

Note: The Agency reserves the right to visit the facility to confirm that job creation numbers are being met.

Part VII – Representations, Certifications and Indemnification

1. Is the Applicant in any litigation which would have a material adverse effect on the Applicant's financial condition? (if yes, furnish details on a separate sheet)

Yes ☐ No ☒

2. HAS THE APPLICANT OR ANY OF THE MANAGEMENT OF THE APPLICANT, THE ANTICIPATED USERS OR ANY OF THEIR AFFILIATES, OR ANY OTHER CONCERN WITH WHICH SUCH MANAGEMENT HAS BEEN CONNECTED, BEEN CITED FOR A VIOLATION OF FEDERAL, STATE OR LOCAL LAWS OR REGULATIONS WITH RESPECT TO LABOR PRACTICES, HAZARDOUS WASTES, ENVIRONMENTAL POLLUTION OR OTHER OPERATING PRACTICES? (IF YES, FURNISH DETAILS ON A SEPARATE SHEET)

Yes ☐ No ☒

3. Is there a likelihood that the Applicant would not proceed with this project without the Agency's assistance? (If yes, please explain why; if no, please explain why the Agency should grant the benefits requested)

Yes ☒ No ☐

Will Need Property Tax Reduction to Move Forward

4. If the Applicant is unable to obtain financial assistance from the Agency for the project, what would be the impact on the Applicant and on the municipality?

We would need to sell the 20,000 sq ft. building
that we currently occupy and purchase larger quarters in
a different Township

5. The Applicant understands and agrees that the provisions of Section 862(1) of the New York General Municipal Law, as provided below, will not be violated if financial assistance is provided for the proposed project:

§ 862. Restrictions on funds of the agency. (1) No funds of the agency shall be used in respect of any project if the completion thereof would result in the removal of an industrial or manufacturing plant of the project occupant from one area of the state to another area of the state or in the abandonment of one or more plants or facilities of the project occupant located within the state, provided, however, that neither restriction shall apply if the agency shall determine on the basis of the application before it that the project is reasonably necessary to discourage the project occupant from removing such other plant or facility to a location outside the state or is reasonably necessary to preserve the competitive position of the project occupant in its respective industry.

Initial M.M.

6. The Applicant understands and agrees that in accordance with Section 858-b(2) of the General Municipal Law, except as otherwise provided by collective bargaining agreements, new employment opportunities created as a result of the project will be listed with the New York State Department of Labor, Community Services Division and with the administrative entity of the service delivery area created pursuant to the Job Training Partnership Act (PL 97-300) in which the project is located (collectively, the "Referral Agencies"). The Applicant also agrees, that it will, except as otherwise provided by collective bargaining contracts or agreements to which they are parties, first consider for such new employment opportunities persons eligible to participate in federal job training partnership programs who shall be referred by the Referral Agencies

Initial M.M.

7. The Applicant confirms and acknowledges that the owner, occupant, or operator receiving financial assistance for the proposed project is in substantial compliance with applicable local, state and federal tax, worker protection and environmental laws, rules and regulations.

Initial M.M.

8. The Applicant confirms and acknowledges that the submission of any knowingly false or knowingly misleading information may lead to the immediate termination of any financial assistance and the reimbursement of an amount equal to all or part of any tax exemption claimed by reason of the Agency's involvement the Project.

Initial M.M.

9. The Applicant confirms and hereby acknowledges that as of the date of this Application, the Applicant is in substantial compliance with all provisions of Article 18-A of the New York General Municipal Law, including, but not limited to, the provision of Section 859-a and Section 862(1) of the New York General Municipal Law.

Initial M.M.

10. In accordance with Section 862(1) of the New York General Municipal Law the Applicant understands and agrees that projects which result in the removal of an industrial or manufacturing plant of the project occupant from one area of the State to another area of the State or in the abandonment of one or more plants or facilities of the project occupant within the State is ineligible for financial assistance from the Agency, unless otherwise approved by the Agency as reasonably necessary to preserve the competitive position of the project in its respective industry or to discourage the project occupant from removing such other plant or facility to a location outside the State.

Initial M.M.

11. The Applicant represents and warrants that to the Applicant's knowledge neither it nor any of its affiliates, nor any of their respective partners, members, shareholders or other equity owners, and none of their respective employees, officers, directors, representatives or agents is, nor will they become a person or entity with who United States persons or entities are restricted from doing business under regulations of the Office of Foreign Asset Control (OFAC) of the Department of the Treasury (including those named on OFAC's Specially Designated and Blocked Persons List or under any statute, executive order including the September 24, 2001, Executive Order Block Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism, or other governmental action and is not and will not assign or otherwise transfer this Agreement to, contract with or otherwise engage in any dealings or transactions or be otherwise associated with such persons or entities.

Initial M.M.

12. The Applicant confirms and hereby acknowledges it has received the Agency's fee schedule attached hereto as Schedule A and agrees to pay such fees, together with any expenses incurred by the Agency, including those of Transaction Counsel, with respect to the Facility. The Applicant agrees to pay such expenses and further agrees to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the project.

Initial M.M.

13. The Applicant confirms and hereby acknowledges it has received the Agency's [Construction Wage] Policy attached hereto as Schedule B and agrees to comply with the same.

Initial MM.

14. The Applicant hereby agrees to comply with Section 875 of the General Municipal Law. The Company further agrees that the financial assistance granted to the project by the Agency is subject to recapture pursuant to Section 875 of the Act and the Agency's [Recapture and Termination] Policy, attached hereto as Schedule C.

Initial MM.

Part VIII – Submission of Materials

1. Financial statements for the last two fiscal years (unless included in the Applicant's annual report).
2. Applicant's annual reports (or 10-K's if publicly held) for the two most recent fiscal years.
3. Quarterly reports (form 10-Q's) and current reports (form 8-K's) since the most recent annual report, if any.
4. In addition, please attach the financial information described in items A, B, and C of any expected guarantor of the proposed bond issue.
5. Completed Short Environmental Assessment Form.
6. Most recent quarterly filing of NYS Department of Labor Form 45, as well as the most recent fourth quarter filing. Please remove the employee Social Security numbers and note the full-time equivalency for part-time employees.

(Remainder of Page Intentionally Left Blank)

Part IX – Certification

Michael Merg (name of representative of company submitting application) deposes and says that he or she is the Pres (title) of M+MCANVAS AND WINING the corporation (company name) named in the attached application; that he or she has read the foregoing application and knows the contents thereof; and that the same is true to his or her knowledge.

Deponent further says that s/he is duly authorized to make this certification on behalf of the entity named in the attached Application (the "Applicant") and to bind the Applicant. The grounds of deponent's belief relative to all matters in said Application which are not stated upon his/her personal knowledge are investigations which deponent has caused to be made concerning the subject matter this Application, as well as information acquired by deponent in the course of his/her duties in connection with said Applicant and from the books and papers of the Applicant.

As representative of the Applicant, deponent acknowledges and agrees that Applicant shall be and is responsible for all costs incurred by the [ISIP] Industrial Development Agency (hereinafter referred to as the "Agency") in connection with this Application, the attendant negotiations and all matters relating to the provision of financial assistance to which this Application relates, whether or not ever carried to successful conclusion. If, for any reason whatsoever, the Applicant fails to conclude or consummate necessary negotiations or fails to act within a reasonable or specified period of time to take reasonable, proper, or requested action or withdraws, abandons, cancels or neglects the application or if the Applicant is unable to find buyers willing to purchase the total bond issue required, then upon presentation of invoice, Applicant shall pay to the Agency, its agents or assigns, all actual costs incurred with respect to the application, up to that date and time, including fees to bond or transaction counsel for the Agency and fees of general counsel for the Agency. Upon successful conclusion and sale of the transaction contemplated herein, the Applicant shall pay to the Agency an administrative fee set by the Agency in accordance with its fee schedule in effect on the date of the foregoing application, and all other appropriate fees, which amounts are payable at closing.

M. Merg
Representative of Applicant

Sworn to me before this 18th
Day of MAY, 2017
[Signature]
(Seal)

DARCIE JANE JOST
Notary Public, State of New York
No. 01-JO4610178
Qualified in Suffolk County
Commission Expires February 28, 2018

EXHIBIT A

Proposed PILOT Schedule

Upon acceptance of the Application and completion of the Cost Benefit Analysis, the Agency will attach the proposed PILOT Schedule, together with the estimates of net exemptions based on estimated tax rates and assessment values to this Exhibit.

SCHEDULE A

Agency's Fee Schedule

1. Application Fee—\$1,000.00

An application for IDA assistance must be accompanied by a non-refundable fee of \$1,000 plus a \$500 fee for the Town of Islip review of Environmental Assessment Form as required by the State Environmental Quality Review Act (SEQRA). (The \$500 fee will be waived if the applicant's project has already undergone a SEQRA review during a previous process, i.e. site plan, building permit, change of zone, etc.)

2. Agency Fee—.006

Upon closing of any IDA project, the Agency will assess an administrative fee of one-half of a basis point (.006) against the size of the project. For IDB projects, the .006 will be measured against the final bond amount. For straight-lease transactions, the .006 will be measured against the projected total costs.

3. Agency Counsel—\$250 per hour

The Town of Islip Town Attorney's Office acts as counsel to the Town of Islip IDA and must be reimbursed for time spent on IDA-related transactions. The Agency counsel bills all time spent on IDA matters at \$250 per hour. For IDA closings up to \$5 million, the Agency counsel bills a minimum of \$3,500. For projects greater than \$5 million, the Agency counsel bills a minimum of \$5,000. For all other activities, i.e. terminations, simple consents and waivers, transfer of assets, etc., the Agency counsel will bill at the aforementioned \$250 per hour.

4. Processing Fee—\$500

During the course of IDA ownership/involvement, the Agency may occasionally be required, by the company, to consent to a variety of items, i.e. pre-payment of bonds, second mortgages, additional secured financing, etc. The Agency will charge a \$500 processing fee for each of these requests.

5. Assignments & Assumptions—\$1,500

Occasionally, the IDA is asked to transfer benefits that were assigned to the original company, i.e. PILOT or mortgage recording tax benefits, to a different company, typically upon a sale of the IDA property. The new company often wishes to continue IDA involvement with the property in order to retain the IDA incentives. The Agency will charge a \$1,500 fee for each of these transactions.

6. PILOT Extensions/Modifications—.006

Occasionally, the Agency is asked to extend or modify an existing Payment in Lieu of Taxes Agreement (PILOT). The .006 will be measured against the projected increase of the PILOT benefit.

7. Annual Administrative Fee— \$1,000

An Annual Administrative Fee of \$1,000 will be charged to all projects to cover the cost of all the reporting and monitoring of the transaction. This fee is subject to periodic review and may be adjusted at the discretion of the Agency.

8. Bond/Transaction Counsel—fee negotiated separately

While the Town of Islip IDA is represented locally by the Town of Islip Town Attorney's Office, a separate Bond/Transaction Counsel is also necessary on any IDA project. Bond/Transaction counsels render "third party" opinions that the bond or straight lease transaction is authorized under all federal, state and local statutes. Bond/Transaction counsels also prepare all documents related to IDA transactions and coordinates all activities leading up to closing. The Town of Islip IDA has designed the firm of Nixon Peabody, LLP as its Bond/Transaction counsel and all fees are separately negotiated with them.

I have read and understand the aforementioned explanation of the fees associated with all the Town of Islip Industrial Agency Transaction.

Signature:

M. More

SCHEDULE B

Agency's Construction Wage Policy

CONSTRUCTION WAGE POLICY

Town of Islip Industrial Development Agency

The purpose of the Town of Islip Industrial Development Agency is to provide benefits that reduce costs and financial barriers to the creation and to the expansion of business and enhance the number of jobs in Islip.

The Agency has consistently sought to ensure that skilled and fair paying construction jobs for local residents are encouraged in projects receiving financial assistance from the Agency and that local vendors be used during the construction process.

It is the intent of the Agency that the economic activity created by Agency assisted projects during the construction process primarily benefits local residents and vendors.

- I. The following shall be the policy of the Town of Islip Industrial Development Agency for all applicants for financial assistance:
- II.
 - (A) Employ 90% of the construction workers for the project from within Nassau or Suffolk Counties.
 - (B) Purchase 90% of the building materials from within the bi-County region.

In the event that any of these conditions cannot be met, the applicant shall submit to the Agency an explanation as to the reasons for its failure or inability to comply with such conditions. Furthermore, this policy may be waived, in the sole and final discretion of the Agency, in the event that the applicant demonstrates to the Agency special circumstances or economic hardship to justify a waiver to be in furtherance of the purposes and goals of the Town of Islip Industrial Development Agency.

SCHEDULE C

Agency's Recapture and Termination Policy TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY EFFECTIVE JUNE 7, 2016

Pursuant to Sections 874(10) and (11) of Title 1 of Article 18-A of the New York State General Municipal Law (the "Act"), the Town of Islip Industrial Development Agency (the "Agency") is required to adopt policies (i) for the discontinuance or suspension of any financial assistance provided by the Agency to a project or the modification of any payment in lieu of tax agreement and (ii) for the return of all or part of the financial assistance provided by the Agency to a project. This Recapture and Termination Policy was adopted pursuant to a resolution enacted by the members of the Agency on June 7, 2016.

I. Termination or Suspension of Financial Assistance

The Agency, in its sole discretion and on a case-by-case basis, may determine (but shall not be required to do so) to terminate or suspend the Financial Assistance (defined below) provided to a project upon the occurrence of an Event of Default, as such term is defined and described in the Lease Agreement entered into by the Agency and a project applicant (the "Applicant") or any other document entered into by such parties in connection with a project (the "Project Documents"). Such Events of Default may include, but shall not be limited to, the following:

- 1) Sale or closure of the Facility (as such term is defined in the Project Documents);
- 2) Failure by the Applicant to pay or cause to be paid amounts specified to be paid pursuant to the Project Documents on the dates specified therein;
- 3) Failure by the Applicant to create and/or maintain the FTEs as provided in the Project Documents;
- 4) A material violation of the terms and conditions of the Project Agreements; and
- 5) A material misrepresentation contained in the application for Financial Assistance, any Project Agreements or any other materials delivered pursuant to the Project Agreements.

The decision of whether to terminate or suspend Financial Assistance and the timing of such termination or suspension of Financial Assistance shall be determined by the Agency, in its sole discretion, on a case-by-case basis, and shall be subject to the notice and cure periods provided for in the Project Documents.

For the purposes of this policy, the term "Financial Assistance" shall mean all direct monetary benefits, tax exemptions and abatements and other financial assistance, if any, derived solely from the Agency's participation in the transaction contemplated by the Project Agreements including, but not limited to:

- (i) any exemption from any applicable mortgage recording tax with respect to the Facility on mortgages granted by the Agency on the Facility at the request of the Applicant;
- (ii) sales tax exemption savings realized by or for the benefit of the Applicant, including and savings realized by any agent of the Applicant pursuant to the Project Agreements in connection with the Facility; and
- (iii) real property tax abatements granted under the Project Agreements.

II. Recapture of Financial Assistance

The Agency, in its sole discretion and on a case-by-case basis, may determine (but shall not be required to do so) to recapture all or part of the Financial Assistance provided to a project upon the occurrence of a Recapture Event, as such term is defined and described in the Project Documents. Such Recapture Events may include, but shall not be limited to the following:

- 1) Sale or closure of the Facility (as such term is defined in the Project Documents);
- 2) Failure by the Applicant to pay or cause to be paid amounts specified to be paid pursuant to the Project Documents on the dates specified therein;
- 3) Failure by the Applicant to create and/or maintain the FTEs as provided in the Project Documents;
- 4) A material violation of the terms and conditions of the Project Agreements; and
- 5) A material misrepresentation contained in the application for Financial Assistance, any Project Agreements or any other materials delivered pursuant to the Project Agreements.

The timing of the recapture of the Financial Assistance shall be determined by the Agency, in its sole discretion, on a case-by-case basis, and is subject to the notice and cure periods provided for in the Project Documents. The percentage of such Financial Assistance to be recaptured shall be determined by the provisions of the Project Documents.

All recaptured amounts of Financial Assistance shall be redistributed to the appropriate affected taxing jurisdiction, unless agreed to otherwise by any local taxing jurisdiction.

For the avoidance of doubt, the Agency may determine to terminate, suspend and/or recapture Financial Assistance in its sole discretion. Such actions may be exercised simultaneously or separately and are not mutually exclusive of one another.

III. Modification of Payment In Lieu of Tax Agreement

In the case of any Event of Default or Recapture Event, in lieu of terminating, suspending or recapturing the Financial Assistance, the Agency may, in its sole discretion, adjust the payments in lieu of taxes due under the Project Agreements, so that the payments in lieu of taxes payable under the Project Agreements are adjusted upward retroactively and/or prospectively for each tax year until such time as the Applicant has complied with the provisions of the Project Agreements. The amount of such adjustments shall be determined by the provisions of the Project Documents.

WORK IN PROCESS (AS OF MAY 30th, 2017)

Rep	Customer/Job Name	Location	Details/Notes	Start	Due Date
J	Champion Metal & Glass *ORDER BRASS WIND	St. Vincent's Hospital (NYC)	4 entrance canopies. Heat sealed graphics on all. All awnings will have a liner w/ cutouts for high hats (supplies by M&M). All uprights to be 2" diameter brass poled w/ wind braces & core drilled. M&M required to hire electrician for wiring of high hats. Final electric by others. M&M requires to take care of all permits required. Permit fee to be paid by owner/management. Job needs to be installed by union workers.	7/10/15	
J	Dobbs, Emerson **Hold for Permits	Huntington	Fabricate/install gable style entrance canopies over ramps, doors walkways & stairs. Canopies covered in Ferrari & kept up year-round. Uprights secured to wooden planks. Wrap all uprights in Ferrari. Fabricate/install free standing gable awning covering west ramp. Measuring 13'6" wide x 46' projection, in total. Awning will be built in two sections to cover west ramp & walkway.	8/18/16	9/18/16
D	C.I. 7 th Day Adventist Church	Central Islip	Fabricate & Install (2) Entrance canopies marque style. Graphics on face & sides, see rendering Awning cannot exceed 18" past exterior of building.	8/7/16	4/17
J	Buteras **Just permits	Sayville	Obtain all permits necessary for existing awning. Awning measures 28' wide x 77" projection x 38" drop x 12" truss. Stamped drawings provided for applications, if required. Pricing included only permitting fees. If any structural/material modifications are needed, extra fees will apply. Uprights will need to be secured to slab prior to permit approval.	10/25/16	11/25/16
J	Meadow Club (Miller Beach Surf Club) **Hold for Permit.	Port Jeff Station	Remove entire awning/liner/walls/doors & re-install at new location. Modifications will need to be made to framework & material before re-installing. Side profiles will need to be modified (framework and material) to accept new height of roofline, New uprights will be needed & installed by direct burial, Back wall will need to be raised due to new height of roofline, Framed door will need to be moved & walls adjusted, Additional framed panel will be added to right side of awning over garden bed	11/15/16	12/15/16
J	LaVilla Restaurant	Brooklyn	Fabricate/install 2 Euro styled awnings. Measuring 6' wide x 1' projection x 28" drop & 3'7" wide x 16" projection x 28" drop. Black frames. Heat sealed vinyl lettering on truss. Sunbrella material/Color Black Vinyl white lettering	11/30/16	12/30/16
D	El Habanero	Brooklyn	Changed to Sign 3'x1' D/F Led	1/5/17	2/5/17
J	Ebenezer 7 th Day Church	Freeport	Fabricate/install 'L shaped' mansard awning w/wind walls. Awning measures approx. 48' wide x 3' drop x 5' projection x 10" truss. Walls will measure 48 linear feet x 7'6" drop. Walls to be framed & wrapped w/solid vinyl material & clear window panels. No door. This option will greatly reduce the amount of wind entering the building and help prevent damage to the existing door.	3/8/17	4/8/17
J	Del's Bar	Oyster Bay	Remove existing entry vestibule/gable awning and recover with new material and graphics. Re-install when completed. Gable awning measures 7'8" wide x 5'7" projection x 3' drop x 6" truss – roof mount. Heat fused vinyl lettering on front. Framed walls measure approx. 16 linear feet x 103" drop. Door is standard 36" width. Door frame will be adjusted so it closes properly. Fabricate and install new awning	3/13/17	HOLD TIL MAY
D	Display Makers (Sloan Kettering)	Commack	Fabricate and install walkway awning.	3/13/17	4/13/17
J	Arcadia Builder	Valley Stream	Recover 2x motorized retractable awnings with new material. Measuring approx. 22' wide x 10' projection & 18' wide x 10' projection. Both awnings are operated by exterior switches. Fabricate & install free standing hip roof gable, measuring 12' x 10'. Uprights & wind braces will be installed	3/15/17	Must install on May 30th

			through pavers into a 4" concrete slab. Decorative drapery on 4x uprights		
M	Aboffs**Permits	Bayshore	Fabricate and install non-illuminated waterfall awning with Nite-lite Mid Red cover and Red Textline liner to enclose bottom. Awning will have graphics – Aboff's Paint & Benjamin Moore with logo. Layout and copy as per approved rendering. Awning will be installed over main entrance door. Schedule install date with Cheryl.	3/16/17	4/16/17
J	East End Group (Nat'l Grid)	Roslyn	M&M Awning will remove structure 1 day before new installation. Structure has a curved roof and back panel, measuring approx. 30' wide x 22' projection. Back wall has an 11' drop. Framework of structure is 3x3 round pipe. New structure will be identical to existing conditions and measurements.	3/27/17	4/27/17
J	East End Group (Nat'l Grid)	Hicksville	Recover existing awning and replace wind walls. Awning measures 5' wide x 28" drop x 38' projection. Wall on left side of awning measures 40" drop x 29' wide and is solid material. Wall on front and right side measures 43' wide x 8' drop. Steel bar on bottom of existing walls is badly rusted and will be replaced with new. Any broken fitting on walls will be replaced. Walls will have a zippered seam by trash compactor and large clear panels for visibility.	3/27/17	4/27/17
D	Schlesinger	Huntington	Recover (3) window awnings and fabricate (1) 5'9" x 3'p x 3'd traditional window awning	3/27/17	4/27/17
J	Faradays	Smithtown	Recover existing patio style awning. Measuring 27' wide x 16'6" projection x 4' drop x 12" valance. All seams and rafter tie straps will be heat sealed, ensuring a waterproof cover. Back bar of awning will be checked for structural stability and gaps. Snaps will be installed on valance to prevent excessive flapping in high winds. Existing framed walls will be removed and cut down to approx. 4'7" drop. All full length walls will be recovered in clear material. Door will be recovered in clear and solid material. Smaller walls on right side of awning will remain untouched. Walls to be re-covered measure 43 linear feet x 4'7" drop.	3/29/17	Remove walls july 6th Install all july 13th
D	Kilwins Chocolates Hold for permit	Port Jefferson	West Elevation – Remove existing mansard style awning. Fabricate and install (2) 9'5 1/2" wide x 2' projection x 2' drop x 8" carriage mansard style awnings with flame treated Sunbrella fabric and white vinyl graphics. North Elevation – Fabricate and install (1) 18' wide x 3' high Komacel sign with burgundy background and carved white graphics. Window Graphics Target store opening date is June 21,would like signs prior to Memorial Day weekend, permit permitting	4/5/17	5/25/17
D	Phoenix Medical Group Brookhaven Hospital	Brookhaven	Dismantle existing walkway canopy (fabric, frame and vertical supports) and zippered drop walls, remove from site. New Construction – Fabricate/install (1) 28'6" wide x 9'6" projection x 4' drop x 8" carriage section of year round walkway canopy. Fabricate/install (1) 9'6" wide x 6'2" projection x 4' drop x 8" carriage section of gable roof walkway canopy. Fabricate/install new zippered drop walls (approximately 34'-6" on North side, 6'-2" on South side).	4/10/17	5/10/17
J	Little Jeannines	Rockville Centre	Remove existing box sign when taking measurementsFabricate/install a set of routed letters to read "LITTLE JENNINES" in place of box sign. Lettering will be 1" thick PVC and painted. Lettering will be approx. 30" tall x proportional width. Fabricate/install mansard awning on storefront, measuring approx. 115" wide x 32" projection x 26" drop x 7" valance. Awning will copy neighbors in sizes, except width. Heat sealed vinyl lettering on truss/valance. Custom pink stripes on face of awning, duplicating existing awning 2 stores down.	4/12/17	5/12/17
M	Live Nation	Jones Beach	Fabricate/install replacement Nikon awning cover. White front with Northwell Health logo. Different color top, TBD.	4/21/17	5/21/17
J	Halliday	Blue Point	Re-level arms on existing Durasol awning Option for new valance and 180 degree material flip. Valance measures 14'7" wide x 8" tall.	4/21/17	5/21/17

			Sunbrella material/Color: Grey/Beige Chip Fancy #4777/Valance cut E		
D	James, Kristen	Lloyd Harbor	Fabricate and install (1) 23' wide x 30' projection x 5' drop x 8" carriage gable roof year round awning with Ferrari fabric, to be installed over patio. (3) sets of drapes. Requested 3 weeks out	4/24/17	5/15/17
J	Ocean Dunes	Amagansett	Remove existing entrance awning. Fabricate/install new gable entrance awning with similar measurements to existing conditions. Measuring approx. 19' projection x 10' wide x 4'6" drop. Heat fused vinyl lettering/logo on front of awning.	4/24/17	Install week of memoria l day
Mjr	Brown, Donna	Point Lookout	Fabricate and install (2) solar shade drop walls w/ weight bar at bottom	4/25/17	5/25/17
D	Display Makers (Energy Fitness)	Huntington	Recover (4) Euro style awnings with Black Sunbrella and heat sealed graphics on carriage.	4/27/17	5/27/17
J	Petrocelli Contracting	Farmingville	Fabricate & install (4x) mansard awnings on storefronts. 3x awnings measure 14'6" wide x 2' drop x 6' projection. 1x awning measures 11'5" wide x 2' drop x 6' projection. Awnings will be attached to storefront mulion, unless otherwise specified. Option to powder coat frames to match material.	4/27/17	5/27/17
J	Konigsberg	Old Westbury	Fabricate/install a freestanding pitched roof awning over outdoor kitchen, measuring 12' wide x 9' deep. 1x uprights will be secured by direct burial into concrete footing. 1x upright will be secured to blue stone. Roof will pitch away from grill with a continuous valance around perimeter. 2" square tubing will be used for uprights.	4/27/17	5/27/17
J	Mayne Construction	Amitville	Fabricate/install gable entrance awning, measuring 8'6" wide in front and 12'7" wide in rear. Sides of awning will follow concrete slab. Left side measures 10'6" projection right side measures 18' projection. vinyl lettering/logo on front. Bottom of awning will be finished w/mesh liner to hide framework. Liner will have zippered access for an 8' fluorescent light fixture. Fixture will be encased in a waterproof housing. 3x uprights will be attached to concrete slab and covered with square white fluted columns.	4/28/17	5/28/17
J	Terranova, Joe Wants to be home when we measure	Bethpage	Recover existing patio awning frame, measuring 16'6" wide x 15' projection x 4' drop. Rafter will need to be adjusted so their spacing is equidistant from one another. Back wall on awning approximately 2' drop x 16'6" wide.	4/28/17	5/28/17
J	Dion	East Hampton	Fabricate/install free standing hip roof awning, measuring 18' x 20'. 6x uprights secured into concrete slab through slate pavers. Bottom of awning will be 8' to grade. Option for a powder coated frame, smoke release vent and decorative drapery on uprights.	4/28/17	5/31/17 Conf.
D	West Sayville Country Club	W. Sayville	Dismantle existing 19'-6" wide x 22' projection seasonal patio awning fabric and Store parts for installation after patio has been removed. Fabric to be discarded. Remove and re-install 19'-6" wide x 22' projection patio awning frame. Recover awning with Sunbrella fabric.	4/29/17	5/29/17
D	Ferrandino & Sons	Farmingdale	Fabricate and install (1) equipment cover for service vehicle. Fabric shall be Ferrari. Include (2) 2' zippers on (3) sides.	5/2/17	6/2/17
D	Dublin Jack	East Northport	Recover mansard style awning with Black Sunbrella fabric and heat sealed gold vinyl graphics on face (name and shamrock) and carriage (426 on right side). Fabricate and install (1) 5' wide x 3'6" projection mansard style door awning with Sunbrella fabric.	5/2/17	6/2/17
D	Amagansett Seafood	Amagansett	Recover mansard style awning with Sunbrella fabric and 6" high heat sealed vinyl graphics on carriage. Note: provide finished cutouts for (2) electrical conduit locations.	5/3/17	6/3/17
M	Kiridly, Susan	Hamptons	Remove awning cover, return to shop to wash. Replace valance. Reinstall and fabricate winter cover for retractable unit	5/4/17	6/4/17

J	Donelan, Laura	Massapequa	Recover existing awning measuring 17'4" wide x 12'7" projection x 45" drop x 4" valance	5/5/17	6/5/17
J	Nob Hill	Ronkonk	Pool awning: Remove bent bar from awning. Install new. Bar will be welded to frame on-site. Measuring 1 1/2" round x approx. 12' long. Office awning: Re-install existing patio frame onto siding, measuring 20'7" wide x 8' projection. Back bar/fittings and 3x uprights will need to be replaced. Uprights will be secured to concrete slab. Recover awning in new material.	5/5/17	6/5/17
D	Liu, Qing	Huntington	Remove existing zippered drop walls. Fabricate and install approximately 81 lineal feet of 7'6" high new zippered drop walls with Weblon fabric and clear panels. (1) 6' panel to have screen and clear.	5/5/17	6/5/17
M	Betts, Bobbie	Westhampton Beach	Recover (2) separate traditional window awnings with Sunbrella fabric.	5/5/17	6/5/17
J	Nutrliving	Central Islip	Fabricate and install a mansard storefront awning, measuring 12' wide x 3' drop x 3' projection x 8" truss. Heat fused vinyl lettering/logo on front truss.	5/5/17	6/5/17
J	Washburn, Annie	East Hampton	install stationary patio awning, measuring 14' wide x 6'6" projection. Uprights will be powder coated white & installed into deck board. Sides of awning will follow roofline. Fabricate/install a mansard door awning, measuring 4' wide x 3' drop x 2'6" projection. Fabricate/install a mansard window awning, measuring 4'6" wide x 3' drop x 2' projection. Fabricate/install a mansard door awning over side door, measuring 3'10" wide x 20" drop x 3'6" projection.	5/8/17	6/8/17
D	Kern, Melinda	Westhampton Beach	Recover 16'6" wide x 10' projection x 8" valance retractable awning with Sunbrella fabric. Provide winter cover for 16'6" wide retractable awning.	5/8/17	6/8/17
D	Schiffman	Hauppague	Recover existing seasonal frame with Sunbrella fabric.	5/8/17	6/8/17
J	HBO	Hauppague	Fabricate/install mansard awning over outdoor area for smokers. Measuring 16'10" wide x 4'4" projection x 2' drop. Awning will attach to wall above wooden structure. No area of the awning will mount directly to wooden structure. 2x uprights in front will attach to existing concrete slab. Option for framed walls in front and right side of awning. Walls will have a welded steel frame and large window panels.	5/9/17	6/9/17
D	MA Connell	Huntington	Recover (3) gable, (1) mansard style, (1) wind wall and (1) privacy screen w/Burgundy Sunbrella fabric & white graphics on face of (2) gable awnings and right carriage of "East Entry" awning.	5/11/17	6/11/17
J	Darlenzo	Medford	Recover existing patio awning, measuring 13' wide x 15' projection x 9" valance. 12" back wall with vinyl flap to deflect water into gutter. Corners and back bar will be reinforced with a double layer of material.	5/12/17	6/12/17
J	Forman, Warren	Long Beach	Recover (2) motorized retractable awnings with new material. Awnings are operated by interior switches. 65 1/2" wide x 8' projection x 6" valance. Service may be needed on awning to fix clicking problem. 115" wide x 7' projection x 8" valance. 1 arm is seized and will not allow awning to open. New arms may need to be installed if joints break when attempting to fix. Dickson material: Beverly #7509 Valance cut: E	5/12/17	6/12/17
J	Kriegstein	Huntington	Recover 3x Eastern Sunflexx retractable awnings with new material. Install 'bird nest arrestors' to help prevent birds from nesting in awnings.	5/12/17	6/12/17
D	AHRC	Greenlawn	Fabricate and install (1) 18'6" wide x 4'6" projection x 3' drop x 8" carriage year round mansard awning with Sunbrella fabric. Optional framed clear panels to be attached to existing handrail.	5/15/17	6/15/17
D	AHRC	Hempstead	Fabricate and install (1) 11' wide x 4' projection x 3' drop x 8" carriage year round mansard style awning with Sunbrella fabric. Optional framed clear panels to be attached to existing handrail.	5/15/17	6/15/17

D	Willen, Joe	Northport	Fabricate and install (4) Sunbrella fabric valances on existing awnings. Rotate awning fabric on (4) retractable awnings. replace drop valance motor, if necessary. Cost per motor. Supply and program (1) Somfy Telis 16 RTS Silver remote control.	5/15/17	6/15/17
J	Meyer, Bob	Ronkonkoma	Fabricate and install 2x manual roll-up drop screens, measuring 66 1/2" x 38 1/2" drop & 67 1/2" wide x 38 1/2" drop.	5/15/17	6/15/17
D	Morroni, Irene	North Merrick	Recover seasonal patio awning frame 12' wide x 14' projection x 2' drop	5/15/17	6/15/17
J	St. James Dental	St James	Recover (3) storefront awnings with new material/graphics.Main awning: 19'8" wide x 4'1" projection x 2'9" drop. Heat fused graphics/lettering on front truss and (2) sides. Size of lettering on (2) sides will be larger than existing conditions. Logos will be made with stock vinyl to prevent excessive fading. Lettering will be white and gold. Layouts will be identical to existing conditions. Side awnings: 7' wide x 30" drop x 4' projection & 17' wide x 2' projection x 2' drop. Both awnings will be removed and the bar will be cut off. A 4" truss will be welded on bottom perimeter of awnings. Material installed with track. No graphics/lettering.	5/15/17	6/15/17
M	Ultimate Signs	Patchogue	Survey, remove existing, manufacture and install new mansard style awning and frame.	5/15/17	6/15/17
D	Heisner, Howard	Woodbury	Fabricate and install a winter cover	5/15/17	NOV
J	Allegria Hotel	Long Beach	Fabricate/install illuminated awning over main entrance, measuring approx. 16' wide x 25" drop x 2' projection. Awning width & drop to cover all existing damaged panels. Eradicated letters on front of awning to read "ALLEGRIA HOTEL". Four 4' LED light fixtures will be installed inside of awning. Bottom of awning will be covered in a mesh liner to hide framework and give the bottom a clean, finished look. Liner will have zippered access to light fixtures. Fabricate/install an awning over garage door to hide roll-up gate. Awning measures 25' wide x 40" drop x 15" projection. No lettering on face of awning.	5/16/17	6/16/17
D	Ciocia	Smithtown	Recover freestanding hip roof structure with Ferrari fabric. Measuring 18'2" wide x 14'6" projection x 4' drop & 6'6" wide x 10'6" wide x 2' drop. Add tie bar & head rod fasteners. Fabricate and install (1) 6'6" wide x 3'6" projection x 4' drop x 8" carriage gable entry awning with Ferrari fabric. Option to paint frame.Fabricate and install (1) 4'6" wide x 12' projection framed panel to be installed between freestanding structure and house. Fabric to be Ferrari. Option to paint frame.	5/16/17	6/16/17
D	Interdonati Harbor	Cold Spring Harbor	Item 1 – Recover (2) 3'4 wide x 2' projection x 2'4" drop window awnings with Sunbrella fabric. Item 2 – Recover 15'1" wide x 13'6" projection retractable awning with Sunbrella fabric. Item 3 – Recover (1) 6'6" wide x 2' projection x 2'4" drop window awning with Sunbrella fabric.	5/17/17	6/17/17
D	Smith, WJ	Huntington	Recover 19' wide x 12' projection x 2'4" drop x 0 carriage seasonal awning with Sunbrella Saxon Cascade fabric.	5/17/16	6/17/17
D	Mcdonald	Bay Shore	Repair (2) window awnings and recover (5) awnings with Sunbrella fabric. Paint frame parts black.	5/18/17	6/18/17
M	Ultimate (Capital One)	Huntington	Fabricate and install (1) mansard style awning with flat top projecting 84" from wall (see rendering).	5/18/17	6/18/17
Mjr	Sparacino, Sal	St. James	Fabricate and install a Sunbrella cover for outdoor Pergola	5/22/17	6/22/17
M	Betts, Bobbie	Westhampton	Recover (1) traditional retractable window awning with Sunbrella fabric.	5/22/17	6/22/17
D	Island Acura	Wantagh	Fabricate and install (4) mansard style awnings with flame coated Sunbrella fabric.	5/22/17	6/22/17
D	Leonard's Palazzo	Great Neck	Remove (1) 10' wide x 6' projection gable awning at East receiving area. Fabricate/install (1) 20' wide x 12' projection x 5' drop x 12" carriage mansard style year sound awning with Ferrari fabric. Cantilever left side 4'6" from front truss. Optional 6" gutter with (2) leaders. Reinstall 10' x 6' awning over 2nd floor landing at top of steel stairs to be installed when new awning is installed.	5/24/17	6/24/17

RETRACTABLES (AS OF MAY 30th, 2017)

Rep	Customer/Job Name	Location	Details/Notes	Start	Due Date
J	LaVilla Restaurant	Brooklyn	Fabricate and install a retractable awning, measuring 24'4" wide x 8' projection. Awning will be motorized and operated by remote control. Black frame. Heat sealed vinyl lettering on valance.		
D	Display Makers (Sloan Kettering)	Commack	Retractable Awning – Supply and (1) 30' wide BAT R-90 motorized retractable awning with Sunbrella fabric. Installation at 2nd floor patio. Installation on overtime with Union Labor. Electric by others.	1/18/17	
D	Zhikhareva, Helen	Averne **Rockaway Queens	Supply/install (2) 10'3" wide x 13' projection motorized Grand Prix Italia shade structures, with wireless remote & Sunbrella fabric. Note: There will be a 5" space between the fabric of the 1 units. Need to measure Call before she must be there	3/3/17	4/3/17
D	Ferraro, Frank	Ridge	(1x) roof mounted 16'w x 11'9"p Berlinetta 12"plug,	4/20/17	5/20/17
J	Frank De Biasi	NYC	Fabricate and install 15' x 12' retractable	4/24/17	5/24/17
Mjr	Parmit, Dmitry	Smithtown	Supply and install 16'x13'1" Berlinetta retractable		
J	Avellino, Sally	St James	Fabricate/install fully cassetted retractable awning, measuring 19' wide x 10' projection. Awning will be mounted to a vinyl wrapped header board (approx. 8" tall) which will be installed onto siding below gutter (approx. 5" tall. Motor located on left with a 20' cord/plug attached.	4/24/17	5/24/17
D	Petrocelli	Southold	Fabricate and install Berlinetta 14 x 11'9"	4/25/17	5/25/17
D	Archdeacon	Huntington	Rossa Grande 21'w x 15"10 **will be installed on house (siding and wood)	4/25/17	5/25/17
D	Mack, David	East Hampton	Supply and install (1) 21'6" wide x 13'1" projection Enzo fully cassetted motorized retractable awning with Somfy motor, wireless white decora wall switch, and wireless remote. Sunbrella Natural fabric. Optional wind sensor and rain sensor. Electric by others.	4/26/17	5/26/17
J	Barbey, Henry	Southampton	Fabricate and install a grand prix for pergola cover	5/1/17	6/1/17
Mjr	Griffith, Wiley	Montauk	Fabricate and install a 14'8" x 11'9" Daytona	5/9/17	5/29/17
J	Crockford, Cindy	Mt Sinai	Fabricate/install a manually operated DAYTONA awning, measuring 9' wide x 6'11" projection. Mounted through vinyl siding. Gear located on right and operated with a 4' hand crank. Frame will be powder coated white.	5/9/17	6/9/17
Mjr	Hublitz, Kenny	Bohemia	Fabricate and install 14' x 13'1" Cross arm Daytona	5/15/17	6/15/17
Mjr	Madden, Rob	Huntington	Remove and dispose of two existing retractable awnings. Fabricate and install Daytona model retractable awning. Include protective hood and manual gear crank. Install new unit at same height as old units. Seal all holes from old units with silicone. Include option for RTS motor with weatherproof remote control.	5/17/17	6/17/17
J	Labella	Centereach	Install 18'x 10' Berlinetta retractable mounted to roof with white brackets	5/18/17	6/18/17
J	Hamptons Habitat	Westhampton	Fabricate/install Enzoretractable awning, measuring 31'9" wide x 13' projection. Awning will mount to existing header board. Motor side TBD – operated by a wireless wall switch and remote control. Frame will be powder coated white and installed above existing columns. wireless wind sensor.	5/17/17	6/17/17
D	Glen Bradford	Southampton	Supply and install (1) 9' wide x 4' projection manually retractable Eastern Maxi Window awning with Dickson fabric. Optional hood. 8' crank. Frame and hood to be white. Black vinyl graphics on valance and face of awning.	5/23/17	6/23/17

SPRING INSTALLS **COMPLETED** (AS OF MAY 30th, 2017)

Rep	Customer/Job Name	Location	Details/Notes	Start	Due Date
J	Boros	Sands Point	Fabricate (3) 4' x 10' laced sunbrella panels with grommets and valance to match existing. Include weight bar pockets. Sunbrella material: Natural (white)	1/13/17	2/13/17

SERVICE CALLS (AS OF MAY 30th, 2016)

Rep	Customer/Job Name	Location	Details/Notes	Start	Due Date
J	Foley	Kings Park	Reinforcement's need to be fixed. (See Cody for details) Take-down/Repair/Reinstall. Per Michael M. no charge, included in Fall 2016 repairs price.	4/26/17	By 5/8
D	Mrs. Smith	Huntington	Remove awning, restitch seams, reinstall	5/10/17	6/10/17
J	Amneal Pharmaceuticals	Brookhaven	Customer broke some of walls. Zippers and track will need to be replaced (at customer's expense).	5/16/17	6/15/17
J	Boutis, Nicole	Syosset	Right arm on roof mounted retractable awning is getting stuck in gutter. Awning is motorized and operated by an exterior switch. Arm will be adjusted and limits checked.	5/16/17	6/16/17
J	Pirzada	Old Westbury	Motor not working. Eastern Sunflexx retractable awning measuring 16'6" wide x 14' projection. Awning will be installed into wooden shingles. Motorized located on right side. Motor will be hardwired into building and operated with an interior switch. Must call before so someone is home. No remote	5/22/17	6/22/17
J	Damaghi	Kings Point	Cover (large) by water is damaged and needs repair.	5/4/17	6/4/17