



MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION
January 15, 2019
Meeting Minutes

1. The Meeting of the Town of Islip Economic Development Corporation was called to order on a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt.

Chairwoman Angie Carpenter, Councilwoman Trish Bergin Weichbrodt, Councilman John C. Cochrane Jr., Councilwoman Mary Kate Mullen and Councilman James P. O'Connor. All members were present and the Chairwoman acknowledged a quorum.

Motions were presented to approve and adopt the following resolutions on the January 15, 2019 EDC Agenda. The resolutions were as follows:

2. To consider the adoption of a Resolution on Behalf of the Town of Islip Economic Development Corporation to approve the **Minutes** from the Meeting of the Members of the Town of Economic Development Corporation on **October 16, 2018**. On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman James P. O'Connor, said motion was approved unanimously 5-0.
3. To consider the adoption of a Resolution approving the **2019 EDC Meeting Schedule** of the Town of Islip Economic Development Corporation. On a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt said motion was approved unanimously 5-0.
4. To consider the adoption of a Resolution Appointing Officers of the Town of Islip Economic Development Corporation. On a motion by Councilman John C. Cochrane Jr. and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved unanimously 5-0.
5. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an **Audit Committee** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint John Cochrane, Mary Kate Mullen and Anne Danziger to that committee. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved unanimously 5-0.
6. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Finance Committee** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, James P. O'Connor and Ron Meyer to that committee. On a motion by and Councilwoman Mary

Kate Mullen, said seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved unanimously 5-0.

7. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Governance Committee** in compliance with the Public Authority Accountability Act (“PAAA”) and to appoint John Cochrane, Mary Kate Mullen and Brad Hemingway to that committee. On a motion by Councilman James P. O’Connor and Councilman John C. Cochrane Jr., said motion was approved unanimously 5-0.
8. To consider that adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Code of Ethics Policy** in compliance with the Public Authority Accountability Act (“PAAA”) and to appoint the Board of Ethics of the Economic Development Corporation as its Ethics Officer. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman James P. O’Connor, said the motion was approved unanimously 5-0.
9. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an **Investment Policy** in compliance with the Public Authority Accountability Act (“PAAA”) which shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bonds proceeds and other funds accounted for in the financial statements of the Corporation. On a motion by Councilwoman Trish Bergin Weichbrodt and Councilman James P. O’Connor, said motion was approved unanimously 5-0.
10. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Procurement Policy** in compliance with the Public Authority Accountability Act (“PAAA”) which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Corporation. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman James P. O’Connor, said motion was approved unanimously 5-0.
11. To consider a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt the **Travel Authorization and Mileage Reimbursement** guidelines as stated in the Town of Islip Administrative Procedures Manual, Section 303, as recommended by the New York State Authorities Budget Office. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilman James P. O’Connor, said motion was approved unanimously 5-0.
12. To consider the adoption of a Resolution to Authorize the Town of Islip Economic Development execute a one year extension contract with **Albrecht, Viggiano, Zureck & Co.** to perform audit services for the year ended December 31, 2019. On a motion by

Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved unanimously 5-0.

13. To consider the adoption of a Resolution to authorize the Town of Islip Economic Development Corporation to enter into a contract with the **Islip Arts Council**, for sponsorship of the 2018 Concerts in the Park, in the amount of \$10,000. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilman James P. O'Connor, said motion was approved unanimously 5-0.
14. To consider any other business to come before the Corporation. There being none the meeting adjourned on a motion by Councilman James P. O'Connor and seconded by Councilman John C. Cochrane Jr.