



MEETING OF THE TOWN OF ISLIP  
ECONOMIC DEVELOPMENT CORPORATION  
JANUARY 12, 2021  
Meeting Minutes

1. The Meeting of the Town of Islip Economic Development Corporation, was called to order on a motion by Councilwoman Trish Bergin Weichbrodt and Councilman James P. O'Connor. Motion approved 5-0.

Chairwoman Angie Carpenter, Councilwoman Trish Bergin Weichbrodt, Councilman John C. Cochrane Jr., Councilwoman Mary Kate Mullen and Councilman James P. O'Connor were present. Chairwoman Carpenter acknowledged a quorum.

Motions were presented to approve and adopt the following resolutions on the January 12, 2021 EDC Agenda. The resolutions were as follows:

2. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to approve the **Minutes** from the Meeting of the Members of the Town of Economic Development Corporation on December 15, 2020. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilwoman Mary Kate Mullen, said motion approved 5-0.
3. To consider the adoption of a Resolution approving the **2021 EDC Meeting Schedule** of the Town of Islip Economic Development Corporation. On a motion by On a motion by Councilman John C. Cochrane Jr. and seconded by Councilwoman Trish Bergin Weichbrodt. Said motion was approved 5-0.
4. To consider the adoption of a Resolution to **Appointing Officers** of the Town of Islip Economic Development Corporation. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilwoman Trish Bergin Weichbrodt. Said motion was approved 5-0.
5. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an **Audit Committee** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint *John Cochrane, Mary Kate Mullen, and Anne Danziger* to that committee. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman James P. O'Connor. Said motion was approved 5-0.
6. To consider the adoption of a Resolution on Behalf of the Town of Islip Economic Development Corporation to adopt a **Finance Committee** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint *Trish Bergin Weichbrodt, James O'Connor and Ron Meyer* to that committee. On a motion by Chairwoman Angie M.

Carpenter and seconded by Councilman John C. Cochrane Jr. Said motion was approved 5-0.

7. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Governance Committee** in compliance with the Public Authority Accountability Act (“PAAA”) and to appoint *John Cochrane, Mary Kate Mullen and Brad Hemingway* to that committee. On a motion by Councilman James P. O’Connor and seconded by Councilwoman Trish Bergin Weichbrodt. Said motion was approved 5-0.
8. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Code of Ethics Policy** in compliance with the Public Authority Accountability Act (“PAAA”) and to appoint the Board of Ethics of the Economic Development Corporation as its Ethics Officer. On a motion by Councilman John C. Cochrane Jr. and seconded by Chairwoman Angie M. Carpenter. Said motion was approved 5-0.
9. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an **Investment Policy** in compliance with the Public Authority Accountability Act (“PAAA”). Which shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the Corporation. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr. Said motion was approved 5-0.
10. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Procurement Policy** in compliance with the Public Authority Accountability Act (“PAAA”). Which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Corporation. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilman James P. O’Connor. Said motion was approved 5-0.
11. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Conflict of Interest Policy** in compliance with the Public Accountability Act (“PAAA”) and amending the by-laws of the Corporation. On a motion by Councilman John C. Cochrane Jr. and seconded by Councilwoman Mary Kate Mullen. Said motion was approved 5-0.
12. To consider a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a **Property Disposition Policy** in compliance with the Public Authority Accountability Act (“PAAA”). On a motion by Councilman James P. O’Connor and seconded by Councilwoman Trish Bergin Weichbrodt. Said motion was approved 5-0.
13. To consider a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt the **Travel Authorization and Mileage Reimbursement** guidelines

as stated in the Town of Islip Administrative Procedures Manual, Section 303, as recommended by the New York State Authorities Budget Office. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilman John C. Cochrane Jr. Said motion was approved 5-0.

14. To consider any other business that may come before the Corporation, there being none the Town of Islip Economic Development Corporation **closed** on a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman James P. O'Connor. Said motion was approved 5-0.